



## **OCCA Rule Book**

Effective April 1, 2016

Rules for the 2016/2017-point year

## **OCCA Rules**

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## **Section 1**

### **General Terms and Definitions**

#### **1.1 TITLE**

This Association, hereinafter shall be known as the Oklahoma Club Calf Association, Inc. (OCCA) or may use its trade name of Oklahoma Junior Livestock Association (OJLA) and shall at all times operate as a nonprofit organization in accordance with the laws of the state of Oklahoma.

#### **1.2 OBJECTIVES**

The purpose of the OCCA is to be an organization involved in youth activities, livestock showing and other related activities. The organization shall record and preserve the records of sanctioned club calf competitions annually; and publish a summary of the results. It should stimulate competition, promote professional showmanship among 4-H and FFA exhibitors and promote standard show policies and rules. It is also to award the top individual exhibitors of the OCCA throughout the course of one fiscal year, based on the total number of points accumulated within a given OCCA breed division.

#### **1.3 LOCATION**

The principle place of business shall be the hometown of the current OCCA Treasurer. However, its members or officers may be residents of any county in the state of Oklahoma. Business may be carried on at any place convenient to such members or officials that may be participating.

#### **1.4. MEMBERSHIPS**

Members of the OCCA shall be admitted, retained and expelled in accordance with such rules and regulations as the board of directors may, from time to time, adopt.

#### **1.5. TERMS**

Wherever in these rules and regulations the term "member" or "members" shall be used, unless otherwise specified, it shall mean a member or members of the Oklahoma Club Calf Association (either the heifer, steer, or showmanship division or all three). The Oklahoma Club Calf Association, Inc. may, hereinafter, be designated as OCCA or Oklahoma Junior Livestock Association, (OJLA).

#### **1.6. EFFECTIVE DATE AND REPEAL**

These rules and regulations shall become effective following the selection of the "Grand Steer" at the Oklahoma Youth Expo; and thereupon, all rules and regulations and parts thereof, heretofore enforced, are hereby repealed, except that the status of all registrations and records made upon previous rules shall remain unchanged. The rules and regulations printed in this OCCA Official Handbook shall be used at all approved OCCA shows and events unless otherwise approved by the board of directors of the OCCA. The board of directors of the OCCA reserves the right to interpret these rules in the best interests of the Oklahoma Club Calf Association.

## **Section 2**

### **General Rules and Regulations of Membership**

#### **2.1. MEMBERSHIPS**

Membership shall consist of four divisions: pre-junior miniature steer and heifer, steer, heifer and showmanship.

#### **2.2. APPLICATION**

The application for membership should indicate clearly the name in which the membership is to be recorded, and type of membership desired.

#### **2.3. ACTIVE MEMBERSHIPS**

**2.3. A.** An annual membership fee of sixty-five dollars (\$65.00) shall be paid for membership which entitles the member to collect points towards year-end awards. There are two types of membership: (1) Pre-Junior Miniature Steer/Heifer (2) Junior Steer/Heifer/Showmanship

- **Pre-Junior Miniature Steer/Heifer** members are 4-7 years of age
- **Junior Steer/Heifer/Showmanship** members are 8 -20 years of age
- All ages are as of April 1 of the current point year
- Exhibitors who have reached their 21<sup>st</sup> birthday are no longer eligible for membership even if they were 20 years of age on April 1st

Where two or more members of a family belong to OCCA, the first membership by that family will be sixty-five dollars (\$65.00) and all subsequent memberships for brothers and sisters in that family will be sixty dollars (\$60.00) per member. This fee shall be due and payable on April 1<sup>st</sup> of each year, however members may join at anytime during the year; points will be earned from the day membership dues are paid forward.

**2.3. B** The membership year starts on April 1<sup>st</sup> of each year or on the day of the first show following selection of the conclusion of the Oklahoma Youth Expo whichever comes first.

**2.3. C** The membership year ends with conclusion of the next Oklahoma Youth Expo. Memberships shall be considered delinquent if not paid by April 1<sup>st</sup> or the day of the next sanctioned show following the Oklahoma Youth Expo whichever comes first. When an active membership becomes expired, the membership can be reinstated by simply paying the current year's dues. There is no penalty for re-instatement. However, points earned during the delinquent period will be forfeited.

**2.3. D** An active membership is nontransferable.

**2.3. E** In order for points to be received in either the Pre-Junior Steer/Heifer or the Junior Heifer/Steer/Showmanship division, you must be an active member, in good standing, of the OCCA. Points will not be accumulated prior to the date an active membership application is received by the OCCA.

**2.3. F** Any member or nonmember may be suspended or denied privileges of the OCCA by the board of directors for the failure to pay charges or fees due. Including any

obligation owing to the OCCA; from any sanctioned OCCA event; or for giving a worthless check for entry fees, office charges, stock charges or any other fees or charges connected with the OCCA and its sanctioned shows. Written notice of an account due shall be delivered to such member or nonmember fifteen days before any action by the secretary. When any person continues to remain suspended under this rule for a period of at least ninety (90) days, their name may be published by the secretary of the OCCA. Any suspension or denial of privileges under this section shall terminate upon full payment of the obligation due the OCCA. However, points earned during the delinquent period will be forfeited.

**2.3. G** Privileges may also be denied for any conduct deemed unethical by the OCCA Board of Directors. Any person denied privileges based on a finding of unethical conduct may request an opportunity to address the OCCA Board of Directors at a regularly scheduled Board meeting. At that time, said person may appeal the denial or suspension of privileges. The resulting OCCA Board of Directors decision regarding the suspension and or appeal will be final.

### **Section 3**

#### **GENERAL RULES AND REGULATIONS OF EXHIBITION AND SANCTIONING**

**3.1** Organizations or individuals planning to sponsor or stage a club calf show and wishing it to be sanctioned by the OCCA, must obtain the prior approval of the OCCA if the results of such events are to be entered into the OCCA's records and points awarded to the exhibitors. Approval does not carry over from year to year, but must be obtained for each individual show or event. The following documents must be signed and returned to the OCCA at least forty-five days prior to the approved event: an OCCA show contract; an OCCA sanctioning form; a complete list of individual show rules; and a copy of the show bill.

**3.2** Show results must be turned into the OCCA Sanctioning Manager within ten days of the show.

**3.3** The OCCA reserves the right to set up a booth at all sanctioned shows at no additional charge to the OCCA or its members. This booth shall be used to sell OCCA merchandise, enroll members, and distribute literature and publications.

**3.4** If premium money is to be paid to exhibitors it must be paid on the day of the show. Exception will be made for the following shows: Oklahoma State Fair; Tulsa State Fair and the Oklahoma Youth Expo.

**3.5** When promoting or advertising an OCCA sanctioned show, the show sponsors or officials must publicize, prior to the event, how much of the entry fees will be paid back to the exhibitors. This may be publicizing a percentage, a breakdown of the entry fees, or any other similar means.

**3.6** The OCCA requires that shows allow OCCA members to exhibit at OCCA sanctioned shows as follows:

- Pre-Junior Miniature Steer and Heifer exhibitors between 4 and 7 years of age.
- Junior Exhibitors between 8 and 20 years of age; who are or were regularly enrolled in school up until graduation.

- Exceptions will be made for the following shows; Oklahoma State Fair, Tulsa State Fair, the Oklahoma Youth Expo, and Breed Association shows.

**3.7** The OCCA requires that show managers require all exhibitors to show their own animals in the ring. The only exception being, if the member is injured and unable to physically lead the animal into the ring, but is in attendance at that particular event, or if the exhibitor has two or more animals in the same class. Final decision is subject to Executive Committee review. Adult assistance to Pre-Junior Miniature Steer and Heifer exhibitors is permissible.

**3.8** The OCCA will not sanction any show which holds a calcutta or any other illegal activity in conjunction with its show.

**3.9** OCCA sanctioned heifer shows must include all miniature and standard heifers up to but not more than 2 years of age on the day of the show. Exceptions: OJCA Summer Preview Show, Oklahoma State Fair, Tulsa State Fair, and the Oklahoma Youth Expo.

**3.10** With regard to “blow and go” shows, the OCCA will not sanction “blow & go” show with the exception of those shows listed in section 3.9.

**3.11** The OCCA will not be responsible for the formulation of or enforcement of any individual show rules. With the exception of requirements mentioned in this rulebook, these are the sole responsibility of the show management.

### **3.12 BREED CATEGORIES**

**3.12.A** For a show to be approved and points awarded, a steer or heifer show will be required to use the current official OCCA breed list. This list includes Pre-Junior Miniature Steer and Heifer classes only for pre-junior members aged 4-7 years old. Miniature steers and heifers exhibited by members 8 and older are to show in standard classes subject to minimum head to make a breed as stated by each show. see 3.12.H and 3.12.J

**3.12.B** Shows not following the required breed format must obtain approval from the OCCA, prior to sanctioning of the show, and must publicize the format to be used on their flyer.

**3.12.C** The show may place a required minimum number of head per breed; however, this minimum may not exceed five (5) head and the minimum must be stated on the show flyer.

**3.12.D** Exceptions will be made for the following shows; OJCA Summer Preview Show, Oklahoma State Fair; Tulsa State Fair; and the Oklahoma Youth Expo.

**3.12.E** The recognized OCCA breed categories for steers and heifers will change each point year. The current year’s breed list will be based on participation in each breed from the previous point year. For a breed to be recognized as a sanctioned point’s category with breed specific prizes at the year-end awards banquet the breed must meet the minimum participation requirements as stated in 3.12.G.

If a breed does not meet this minimum requirement, exhibitors may exhibit said breed at OCCA sanctioned shows but will collect points in the AOB category. When a breed in the AOB category meets the minimum participation level to become a stand-alone sanctioned breed, the breed will be pulled out of the AOB category and recognized in the next point year as their own category.

**3.12.F** The American category will act as an AOB category for all eared breeds or breeds with eared influence. When a breed in the American category meets the minimum participation level said breed will be pulled out of the American category and recognized in the next point year as a stand-alone sanctioned breed.

**3.12.G** The minimum participation requirements for a breed to be recognized as its own category outside of the AOB or American categories are as follows: 3 members exhibiting for points within the breed a minimum of 3 times within a single point year. For clarification on the current “recognized breeds” contact the OCCA Show Sanctioning Manager.

**3.12.H** Any breed **not** recognized as a breed category on its own must be allowed to show at an OCCA sanctioned show in the AOB category.

**3.12.I** The OCCA requires that shows follow the guidelines of the parent breed association when showing percentage breeds.

**3.12.J** OCCA Recognized breeds for 2016/2017-point year: These breeds will be updated after the completion of each point year.

Pre-Junior Miniature Heifers  
AOB (any breed not list below)  
American  
Angus  
Charolais  
Charolais Composite  
Chianina  
Hereford (polled & horned)  
Limousin (Lim-Flex)  
Maine-Anjou  
Maintainer  
Shorthorn  
Shorthorn Plus  
Simmental  
% Simmental  
Commercial

Pre-Junior Miniature Steers  
AOB (any breed not list below)  
American  
Angus  
Charolais  
Chianina  
Hereford (polled & horned)  
Limousin (Lim-Flex)  
Maine-Anjou  
Shorthorn  
Simmental  
Cross

**3.13** The OCCA requires that approved showmanship contests use the following age division format:

**Showmanship Age Divisions**

- PEE-WEE DIVISION for ages 4-7 \*\*\*\*\* *optional / not sanctioned for points*
- JUNIOR DIVISION for ages 8-11
- INTERMEDIATE DIVISION for ages 12-14
- SENIOR DIVISION for ages 15-21

Age divisions will be determined by the age of the exhibitor as of April 1<sup>st</sup> of the current show of the year, and this will be their division for the entire show year. OCCA encourages, but does not require, shows to include Pee Wee showmanship for Pre-Junior Miniature Steer and Heifer members. OCCA does not currently sanction Pee Wee showmanship for points or year-end showmanship awards.

**3.14 SANCTIONING FEES**

**3.14. A** Sanctioning fees for **one ring shows** are as follows:

\$150.00 for a heifer or steer show

\$200.00 for a heifer and steer show

There is no charge for sanctioning a showmanship class. Showmanship may only be added to a show that has progress steers and prospect steers and heifers. Showmanship may only be added to a show that allows all steers (prospect & progress) and heifers to show. Prospect & progress steers may be combined into one steer division or shown as separate divisions.

Shows may include heifer, miniature heifer and steer (miniature, prospect and progress steer) classes, with one sanctioning fee.

**3.14. B** Sanctioning fees for **two ring shows** will be:

\$200.00 for heifer or steer show

\$300.00 for a heifer and steer show

There is no charge for sanctioning a showmanship class. Showmanship may only be added to a show that has progress steers and prospect steers and heifers. Showmanship may only be added to a show that allows all steers (prospect & progress) and heifers to show. Prospect & progress steers may be combined into one steer division or shown as separate divisions.

Shows may include heifer, miniature heifer and steer (miniature, prospect and progress steer) classes, with one sanctioning fee.



## **SECTION 4 GUIDELINES FOR SHOWS**

**4.1** The OCCA makes the following recommendations for OCCA shows.

**4.2** The OCCA recommends that individuals barred from any other fair or show holding membership with the International Association of Fairs and Expositions not be allowed to exhibit at an OCCA sanctioned show.

**4.3** The OCCA recommends that show managers request late entry fees be paid in cash or a cashier's check.

**4.4** Official OCCA class sheets and class cards will be provided electronically (web site download or e-mail). OCCA requires that these electronic documents be used at all sanctioned events. Official class sheets are due to the OCCA Sanctioning Manager within 10 days of show date.

## **Section 5 YEAR END AWARDS**

### **5.1 BREED AND SHOWMANSHIP DIVISION AWARDS**

The OCCA will award trophy belt buckles to the steer, heifer, and showmanship division members accumulating the greatest number of points in each breed or age division and members receiving the second and third greatest number of points will also receive awards. Steer and Heifer awards will be given in the current breed categories see 3.12.J.

**5.1.B** The OCCA will award a trophy buckle to the OCCA Pre-Junior member who accumulates the greatest number of points in the Pre-Junior Miniature Steer & Heifer division. Miniature steers and heifers will show separately with all points accruing to this single point division combining miniature steer and heifer exhibitors. The pre-junior members who accumulate the second and third greatest number of points will also receive awards. Pre-Junior members earn points only in this division and towards the novice award if the member qualifies as a novice.

### **5.2 ALL AROUND AWARDS**

**5.2.A** The OCCA will award an all-around trophy buckle and an aluminum trailer, to be used by the member for a period of one year, with an option to buy, to the steer, heifer and showmanship division members who accumulates the greatest number of points within a given year in each division. This award will be a year-to-year award depending on availability of sponsors. The three all-around awards will be awarded on an equal basis. To qualify for the All-Around Points Award, the OCCA steer, heifer and showmanship division member must earn points by exhibiting animals that are owned by

the exhibitor. The member is required to furnish and maintain in force comprehensive insurance on the trailer during the one-year period.

**5.2.B** In the event a member wins two overall divisions the second champion award will be given to the reserve winner in those divisions with the most premier exhibitor points. If premier exhibitor points fail to determine the winner the award will go to the exhibitor who participated in the most sanctioned rings during the point year.

### **5.3 TOP 10 AWARDS**

**5.3.** The OCCA will award top 10 letter jackets and/or patches per the current OCCA Letterman's Jacket Policy to the steer, heifer & showmanship division members accumulating the top ten greatest numbers of points within a given year. To qualify for the Top Ten Awards the member must earn points by exhibiting animals that are owned by the exhibitor. The Showmanship top 10 winners will be selected from the total pool of showmanship exhibitors (all age divisions combined).

### **5.4 NOVICE AWARDS**

**5.4.** The OCCA will award a novice trophy buckle to an OCCA pre-junior, steer, heifer and showmanship division member who accumulates the greatest number of points in one or more breed divisions. The members who accumulate the second and third greatest number of points will also receive awards. To qualify for the Novice Award, this must be the OCCA member's first year to exhibit beef cattle in OCCA, as of April 1<sup>st</sup> of the current point year.

**5.5** Regional awards will be presented to the top five heifer and top five steer exhibitors in each of the five FFA districts. Those exhibitors qualifying for the top ten division awards will not be included in the district awards.

### **5.6 BRED & OWNED AWARDS**

**5.6. A** The OCCA will award a Bred & Owned heifer exhibitor trophy buckle to an OCCA member who accumulates the greatest number of points in one or more breed divisions with their Bred & Owned heifer(s). The members who accumulate the second and third greatest number of points will also receive awards.

**5.6. B** Members collecting points in the Bred & Owned heifer division will be able to collect points on a maximum of two B&O heifers per show. These two heifers do not have to be the same two heifers used for earning points towards regular breed points and overall heifer awards at any given show.

**5.6. C** To qualify for the Bred & Owned Awards, it is the member's responsibility to complete the Bred & Owned heifer nomination form & supply a copy of the registration papers or notarized Breeder Verification Form (commercial heifers) to the membership director. Registration papers must be in the sole name of the member.

**5.6. D** It is the member's responsibility to ensure the official class sheets note their Bred & Owned heifers. Additionally, it is the member's responsibility to ensure their B&O points are accurately recorded as stated in section 6.2.H of the OCCA Rule Book.

## **5.7 PREMIER EXHIBITOR**

An award designed to recognize overall individual excellence and achievement in the exhibition of beef cattle. The award program is focused on junior exhibitors who are members of the Oklahoma Club Calf Association (OCCA). This award considers individuals involved in exhibiting steers, breeding heifers and beef showmanship. While each of these aspects is individually considered, the award places emphasis on the well rounded individual who is involved in two or more aspects of beef cattle exhibition. Ideally the Purina Premier Exhibitor (PPE) is an accomplished showman who is equally knowledgeable about breeding and market animals.

### **Frequency, Timing and Distribution**

- Awarded annually
- In conjunction with the OCCA Year-end Awards Banquet in April / May
- Premier Exhibitor, First Runner-Up, and Second Runner-Up awards to be awarded to the top three point holders.

### **Criteria and Method for Selection**

Utilizing the existing OCCA points system the award will consider the 25 top ranked exhibitors in each of the three OCCA points divisions: Steers, Heifers and Showmanship. Points will be awarded for rank in each division. Bonus points will be awarded for participation in each of the OCCA divisions as follows:

- 5 points for participation in one division
- 10 points for participation in two divisions
- 15 points for participation in three divisions.

Points are added and ranking is based on total points earned from all divisions. In the event of a tie the tie will be broken by the greatest number of rings exhibited in during the point year; if the tie remains a raw point total will be used to break the tie.

High point holder is the Purina Premier Exhibitor, 2<sup>nd</sup> high total is the First Runner-Up and 3<sup>rd</sup> high point holder is the Second Runner-Up.

### **Award**

The following awards will be presented to the Purina Premier Exhibitor, First Runner-Up and Second Runner-Up each year.

- Premier Exhibitor Special Edition Leather Letter Jacket featuring gold leather sleeves and the OCCA Purina Premier Exhibitor logo. This jacket is given upon first time achievement of PPE status. If an exhibitor subsequently achieves PPE status a second or more time a different jacket selected at the discretion of the awards committee with the PPE logo will be awarded. In all other respects the PPE jacket will conform to the rules in place for OCCA letter jackets.
- 8½" X 11" Vinyl award logo graphic featuring the OCCA Purina Premier Exhibitor logo with title and year. The graphic can be applied to the exhibitor's show trailer
- Purina merchandise and/or promotional items at the discretion of Purina to be coordinated between the OCCA awards committee and the Purina representative.

<b>Rank</b>	<b>Steers</b>	<b>Heifers</b>	<b>Showmanship</b>
	PPE points earned	PPE points earned	PPE points earned
<b>1</b>	25	25	25
<b>2</b>	24	24	24
<b>3</b>	23	23	23
<b>4</b>	22	22	22
<b>5</b>	21	21	21
<b>6</b>	20	20	20
<b>7</b>	19	19	19
<b>8</b>	18	18	18
<b>9</b>	17	17	17
<b>10</b>	16	16	16
<b>11</b>	15	15	15
<b>12</b>	14	14	14
<b>13</b>	13	13	13
<b>14</b>	12	12	12
<b>15</b>	11	11	11
<b>16</b>	10	10	10
<b>17</b>	9	9	9
<b>18</b>	8	8	8
<b>19</b>	7	7	7
<b>20</b>	6	6	6
<b>21</b>	5	5	5
<b>22</b>	4	4	4
<b>23</b>	3	3	3
<b>24</b>	2	2	2
<b>25</b>	1	1	1

Bonus points awarded for participation in OCCA points divisions:

One division	5 points
Two divisions	10 points
Three divisions	15 points

**5.8** The Sunrise Award will be presented each year to honor the memory of Patty Davis. This award goes to a family that exemplifies family effort, teamwork and accomplishment in the show ring. Selection will be made from families nominated by the OCCA Board and voted on by the last five recipients of the Sunrise Award. A porcelain statue will be awarded as a symbol of this honor. The award process is to be coordinated by the OCCA Secretary.

**5.9** Awards will be presented during the OCCA Awards Banquet held in April of each year.

## Section 6 POINT SYSTEM

### 6.1 RULES FOR DETERMINING POINTS

**6.1.A** Points shall be earned on the following basis in order for qualified members of the OCCA to receive yearly awards in each division. Points will be accumulated starting with the next sanctioned show following the conclusion of the Oklahoma Youth Expo and continuing through the duration of the next Oklahoma Youth Expo. Points will be calculated as follows for steer, heifer and showmanship divisions:

# in class	Class Placing						
1-2	5	3					
3	10	5	3				
4-5	15	10	5	3			
6-10	20	15	10	5	3		
11-15	25	20	15	10	5	3	0
16+	30	25	20	15	10	5	3

**6.1.B** In addition, bonus points are awarded by the OCCA for each breed and reserve breed champion at each sanctioned show where the approved breed format is used. A member shall receive 5 points more than any other animal in the breed for breed champion and the reserve champion shall receive 2 points less than the breed champion to be added to his or her point standings in that particular breed category.

#### 6.1.C Showmanship Points

All OCCA showmanship division members will receive one (1) point for exhibiting in a sanctioned showmanship contest. Additional class points will be based on the same point system in section 6.1.A. In addition, bonus points are awarded by the OCCA for each division and reserve division champion at each sanctioned showmanship contest where the approved age-division format is used. A member shall receive 5 points more than any other exhibitor in the division for division champion and the reserve division champion shall receive two points less than the division champion to be added to his or her point standings in the appropriate showmanship division category.

### 6.2 GENERAL RULES REGARDING POINTS

**6.2.A** Points will be accumulated at all sanctioned shows and recorded, individually, based on the number of animals that are actually shown in the class. The OCCA will not

be responsible for "no shows" at the gate. Members will receive only the exact number of points as indicated in the points table in paragraph 6.1.A.

**6.2.B** In all divisions, heifers and steers must be entered in the name of the individual OCCA member and must be shown by the member (see paragraph 3.7) in order for the points to be accumulated in his or her name.

**6.2.C** To ensure proper tabulation of points, it is the exhibitor's responsibility to completely and legibly complete each class card and to see that show management accurately records the placing in each class. When a class contains mixed breeds, the exhibitor must note on the official class sheet the official breed that animal has been showing in during the current point year. In this case, points will be transferred to the official breed of the animal. If an animal is reclassified upon arrival at the show by the official classifier, no points will be awarded.

**6.2.D** Once points have been recorded on an individual member within any one of the breed divisions, for steers or heifer division competition, those points are nontransferable to any other breed division. Incorrect breed information is the fault of the exhibitor and the OCCA will assume no responsibility therefore, recorded results will not be changed.

**6.2.E** Only the top two steers and or heifers of any one owner exhibited, per show, per member, will count toward points standings in breed and top ten point standings.

**6.2.F** If a member is found to be showing the same steer or heifer in two or more breeds, the board of directors will review and act upon such situations on a case by case basis. With potential action including loss of points earned and in some cases the member could forfeit all points for the entire year or become ineligible to compete in the point system for the balance of the current year.

- 6.2.F Exception 1: If due to a show having a minimum number to have a breed, and the member is forced to show in an AOB or commercial class, the member must note on the official class sheet the steer or heifers breed and the points will be transferred to the official breed of the animal or within 10 days of the date of show, must notify the OCCA office in writing.

- 6.2.F Exception 2: If a member must show in an appendix or percentage breed class the member must note on the official class sheet the steer or heifers breed and the points will be transferred to the official breed of the animal or within 10 days of the date of show, must notify the OCCA office in writing.

**6.2.G** Anytime a member violates a rule, the following action will be taken: the board of directors will review and act upon such situations on a case by case basis. With potential action including loss of points earned and in some cases the member could forfeit all points for the entire year or become ineligible to compete in the point system for the balance of the current year.

**6.2.H** All protests must be submitted in writing to the OCCA office within 30 days of publication of points on the OCCA website.

### **6.3 HEIFER RULES**

**6.3.A** It is the responsibility of the exhibitor to classify his or her heifer at the heifer's first competition. All heifers must be in the name of the exhibitor and meet all breed association guidelines. It will be the responsibility of all exhibitors to know their animals' eligibility within their respective breed associations. The heifer's first competition will designate the breed division for the entire year in which points can be awarded. See paragraph 6.2.F. for additional information.

**6.3. B** In the heifer division, individual members may only be awarded points by exhibiting heifers that are owned by said exhibitor. "Loaned out" heifers may not be used to accumulate points. Registered heifers must be registered in the name of the exhibitors; commercial heifers must be owned by the exhibitor as listed on an official bill of sale. Exhibitors have ninety (90) days from the date of sale to obtain official registration papers for registered heifers.

**6.3. C** Participants in the OCCA heifer division program may exhibit registered or non registered commercial breeding heifers in accordance with all other rules in section 6.

**6.3.D** Pre-junior members may exhibit miniature heifers earning points to be tracked in the Pre-Junior Miniature Heifer Division.

### **6.4 STEER RULES**

**6.4.A** It is the responsibility of the exhibitor to classify his or her steer at the steer's first competition. The steer's first competition will designate the breed division for the entire year in which points can be awarded. See paragraph 6.2.F. for additional information.

**6.4. B** In the steer division, individual members may only be awarded points by exhibiting steers that are owned by the said exhibitor. "Loaned out" steers may not be used to accumulate points.

**6.4.C** Pre-junior members may exhibit miniature steers earning points to be tracked in the Pre-Junior Miniature Steer Division.

### **6.5 SHOWMANSHIP RULES**

In the showmanship division, individual members may only be awarded points by exhibiting animals that are owned by the exhibitor and entered in the show. "Loaned out" animals may not be used to accumulate points. These animals must be presented ready for the show ring (blow & go or fitted, show halter, and appropriate dress for exhibitor), but fitting will not be part of the criteria for judging.

## **SECTION 7 BOARD OF DIRECTORS**

### **7.1 OBJECTIVES**

The development and operation of the highest quality shows and events is the primary interest of OCCA members, show managers, Ag teachers, county agents, club calf producers and others who support the industry. It is, therefore, in the common interest of all those involved to improve the channels of communication among all participants and supporters of these events and to utilize the ability, experience, and judgment of each group in formulating policies and making decisions that involve matters of mutual concern.

### **7.2 PURPOSE**

To manage the day to day operation of the OCCA; to serve as an advisory group to the active members; to serve as an open channel of communication between and among show managers and the OCCA membership; and to foster mutual understanding and optimum working relationships between these groups. To work cooperatively for providing the members of the OCCA with the best possible avenues for exhibiting their animals.

### **7.3 DIRECTORS**

The OCCA board of directors shall consist of nine (9) independent individuals, of that number five (5) members should represent each of the five (5) FFA regions in the state, and the remaining four (4) members shall be members at large, one of whom shall be the Ex-Officio President. Each of the members shall serve terms of three (3) years; multiple terms are permissible.

### **7.4 BOARD VACANCIES**

Vacancies on the board of directors will be filled by an election of the remaining board of directors. In the event a quorum does not exist, the president may appoint an individual to fill a vacancy. A nominee for the vacancy may be submitted by a member of the board of directors, a member of OCCA or by self nomination by an interested individual.

### **7.5 APPOINTED MEMBERS**

The board of directors reserves the right to appoint from one (1) to five (5) members of the board to serve terms of three (3) years.

### **7.6 ADVISORY COUNCIL**

The board of directors has the right to appoint members to an advisory council. Members of the advisory council may request the development of new policies, the revision of existing policies or the elimination of any policies. Members of the advisory council may assist the board in the management of the day to day operation of the association and can represent the association at a sanctioned event. The members of this council have no voting privileges on the board of directors.

### **7.7 JUNIOR BOARD ADVISORY COUNCIL**

The board of directors has the right to appoint members to a junior board advisory council. Members of the junior board advisory council may request the development of new policies, the revision of existing policies or the elimination of any policies. Members of the advisory council may assist the board in the management of the day to day operation of the association and can represent the association at a sanctioned event.



Members of the junior board advisory council will be in attendance at all junior meetings and will provide assistance and guidance to the members of the junior offices.

## **7.8 OFFICERS**

The board of directors shall elect from within its members a president, vice president, treasurer and secretary. These four officers plus the ex-officio president will constitute the executive board.

**7.8.A EXECUTIVE BOARD** The Executive Board will consist of the President, Vice President, Secretary, Treasurer and Ex-Officio President and shall have responsibility for day to day management of the organization utilizing the OCCA By-Laws and Rules as their guide. The board of directors shall vote upon any issue not covered therein. The executive board will suggest business practices, use of vendors, and provide managerial direction as approved and authorized by the board of directors. Executive Board members have contract signing authority for the organization providing approval of the Board of Directors has been given for the individual contract.

**7.8.B** The president shall preside over all meetings and oversee all business of the board of directors. Upon completion of his/her term the president will serve as an ex-officio board member for a one-year term, multiple one-year terms are permissible as both president and ex-officio.

**7.8.C** The vice president shall preside in the absence of the president and shall assume the duties of the president should the president be unable to complete his duties at any time. The Vice President will also be the President-Elect and, precluding unforeseen circumstances or removal from office, will automatically become the President.

**7.8.D** The secretary shall act as the secretary of all meeting records. In the absence of the secretary, the president may appoint any person to act as secretary of the meeting. The secretary's duties will include all correspondence and contracting regarding sanctioning of shows, maintaining the OCCA calendar of events, sending show flyers to the members, meeting minutes, and distribution of show class-sheets and entry cards.

**7.8.E** The Treasurer shall have responsibility for all financial records and transactions of the OCCA. Including preparation of tax returns, budgets, financial reports and audits of the organization's financial records. All checks written on OCCA bank accounts must be signed by two members of the board, the treasurer and one other board member.

**7.8.F** The ex-officio president shall chair the nomination committee with the vice president and one other board member as committee members.

**7.8.G** Secretary and treasurer may delegate responsibility for selected duties to board approved members or advisors servicing in a specific capacity, i.e. show sanctioning manager, Beef Expo manager, points keeper, tax preparation, etc.

## **7.8 COMMITTEES**

**7.9.A** The board may appoint committees focused on specific tasks as deemed necessary by the board, committee members may be drawn from the board or advisors.

**7.9.B** A By-laws/Rulebook review committee will be appointed by the Executive Committee to review the By-laws/Rulebook each January in accordance with section 10.

#### **7.10 QUORUM**

Five (5) members of the board of directors must be in attendance at all meetings to constitute a quorum.

#### **7.11 MEETINGS / PARLIMENTARY AUTHORITY**

**7.11.A** Meetings of the board of directors shall be held at least three (3) times during the year. These meetings may be called by the president or secretary. Additional meetings may be called by the president or secretary whenever it comes to the attention of one of the parties that there is legitimate business to be discussed. Meetings may be live or by telephone, voting may be conducted by e-mail with consent of the directors.

**7.11.B** The rules contained in the most current edition of Robert's Rules of Order shall govern the OCCA in all cases to which they are applicable and in which they are not inconsistent with these by-laws and rules of the association.

### **SECTION 8 JUNIOR OFFICERS**

#### **8.1 PURPOSE**

The junior officers of the OCCA shall serve as an advisory group to the board of directors. They shall serve as an open channel of communication between and among show managers and the OCCA membership, foster mutual understanding and optimum working conditions between these groups as well as fundraising, while working under the supervision of the Junior Advisors.

#### **8.2 ELECTED OFFICERS**

The elected officers shall consist of a president, vice president, secretary/treasurer, reporter and one (1) representative from each of the five (5) FFA regions in the state.

**8.2. A** The president shall preside over all meetings of the junior officers and at any general membership meetings. To qualify to run for the office of president, a member must have been a member of OCCA, in good standing for three years and must be in at least their sophomore year in high school.

**8.2. B** The vice president shall preside in the absence of the president and shall assume the duties of the president should the president be unable to complete job duties at anytime. To qualify to run for the office of vice president, a member must have been a member of OCCA, in good standing, for three year and must be in at least their freshman year in high school.

**8.2. C** The secretary/treasurer shall act as the secretary of all meetings of members. In the absence of the secretary, the president may appoint any person to act as secretary of the meeting. To qualify to run for the office of secretary/treasurer, a member must have been a member of OCCA, in good standing, for two year and must be in at least their freshman year in high school. At the discretion of the Junior Advisors these duties may be divided into to two separate board positions.

**8.2. D** The reporter shall report the events of the OCCA to the OCCA publication and other publications and shall maintain the OCCA scrapbook. To qualify to run for the office of reporter, a member must have been a member of OCCA, in good standing, for one year and must be in at least 8<sup>th</sup> grade.

**8.2. E** The five (5) representatives shall serve as representatives of the members from their respective areas. They shall advise the junior officers as to the feelings of the members from their area of the state on proposals and stimulate interest in the OCCA in each of their areas, as well as recruiting OCCA members from their respective regions. To qualify to run for a representative, a member must have been a member of OCCA, in good standing, for one year and be at least 12 years of age and in at least their 6<sup>th</sup> grade year.

### **8.3 ELECTIONS**

The officers and representatives are to be elected at the Beef Expo of each year and shall serve one-year terms of office.

### **8.4 MEETINGS**

Meetings of the officers shall be held at least three (3) times during the year. These meetings may be called by the president or secretary of the junior officers.

### **8.5 QUORUM**

Five (5) members of the junior officers must be in attendance at all meetings to constitute a quorum.

## **SECTION 9 ORIGINATION OF PROPOSALS**

**9.1** The board of directors, the junior officers, the president or secretary of the board of directors or any other member may receive suggestions or requests for the development of new policies, the revision of existing policies or the elimination of any policies.

## **SECTION 10 AMENDEMENT OF BY-LAWS/RULES**

**10.1** The By-laws/Rulebook review committee will review the By-laws/Rulebook each January to make proposed changes and updates to the by-laws. Proposed changes will be presented to the entire board of directors in February for review and approval. Approved changes to the By-laws/Rulebook will be posted to the website for membership review and a comment period of not less than 30 days before the start of the new point year. The association shall ensure the most current copy of the By-laws/Rulebook is available at all times to the membership on the association web site.